

# Privacy Policy

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## Information on the Collection of Personal Data

The operators of these websites take the protection of your personal data very seriously.

**Personal data** are all data that can be related to you personally, such as name, address, email addresses, and user behavior (information referring to an identifiable natural person (Art. 4, No. 1 of the EU General Data Protection Regulation (GDPR))).

**Controller** according to Art. 4, par. 7 GDPR is the President of KIT, Professor Dr.-Ing. Holger Hanselka, Kaiserstrasse 12, 76131 Karlsruhe, Germany, info@kit.edu (see Legals). Our **Data Protection Commissioner** can be contacted at datenschutzbeauftragter@kit.edu or by ordinary mail with "Die Datenschutzbeauftragte" (the data protection commissioner) being indicated on the envelope.

When you **contact** us by electronic mail or via a contact form, the data given by you (your email address and, if applicable, your name and your phone number) will be stored by us to answer your questions. The data arising in this connection will be erased as soon as storage will no longer be required or processing will be restricted, if legal obligations to retain the data exist.

We would like you to note that **internet-based data transmission** (e.g. when communicating by electronic mail) may have security gaps. Absolute protection of data against access by third parties may not be guaranteed.

## Collection of Personal Data

When **using the website for information purposes** only, i.e. when you do not register or transmit other information, we will only collect the personal data that are transmitted by your browser to our server according to the settings made by you (server log files). For viewing our website, we collect the data required for this purpose and needed for ensuring stability and security according to Art. 6, par. 1, clause 1, (f) GDPR:

- Anonymized IP address
- Date and time of access
- Time zone difference to Greenwich Mean Time (GMT)
- Content of the access (concrete site)
- Status of access/HTTP status code
- Data volume transmitted
- Website from which an accessing system reaches our website
- Browser

These data **cannot be referred to certain persons**. These data will not be combined with other data sources. We reserve the right to check these data later on, if concrete indications of unlawful use become known to us.

## Contact/Registration From

In case you **complete a form** to receive press releases or our newsletter, for instance, your data entered in the form, inclusive of your contact data indicated there, will be **stored** by us to send you the information required and to answer additional questions, if necessary. We will not transfer these data to third parties without your approval. For registration, we use the so-called **double-opt-in method**, which means that your registration will be completed only, if you have confirmed it by clicking the link contained in the confirmation email sent to you for this purpose. If you do not confirm your registration within 48 hours, your registration will be deleted automatically from our database.

## Registration for [Application for Admission to the Graduate School CuKnow](#)

When you complete the form to register for [Application for Admission to the Graduate School CuKnow](#) we process the following personal data:

## Personal Data

- Title
- First Name
- Last Name
- Email Address
- Address
- Country
- Position

## Dissertation Project – Master Data and Proposal

- Title of the Dissertation Project
- Supervisor
- Doctoral Degree pursued
- Beginning of the Doctorate
- Institute
- One pdf-file including: 1) Paper describing the doctoral project and the connection to the subject of the graduate school 2) Curriculum Vitae 3) Copy of the confirmation of registration at KHYS or letter of acceptance as doctoral researchers to the KIT Department 4) Short letter of recommendation from the supervisor (if not part of the graduate school)

We collect and store the data to identify you as a participant of the event, as a reference for your payment and to contact you in relation to the event.

The legal basis is Art. 6, par. 1, clause 1, (b) GDPR, as the data is needed to fulfil the contractual obligations.

In addition you can give the following information:

- Title
- Phone Number
- Tax ID

We collect and store this data to address you with your title, contact you via the phone in relation to the event and to identify your institution.

Since you give this information voluntarily, we process the data on basis of Art. 6, par. 1, clause 1, (a) GDPR. According to Art. 7 par. 3 GDPR you have the right to withdraw your consent at any time with effect for the future. The withdrawal may also refer to parts of your consent. The consent is voluntary. There are no disadvantages if it is denied or withdrawn.

We collect the following data that is necessary to enter the northern campus of the KIT for participation in the lunch event and the datacenter tour to comply with local regulations:

- Place of Birth
- Country of Birth
- Date of Birth

The legal basis is Art. 6, par. 1, clause 1, (b) GDPR, as the data is needed to fulfil the contractual obligations and comply with local regulations on entering the northern campus of the KIT.

If you have set the respective checkmarks in the form, we process your data on basis of your consent according to Art. 6, par. 1, clause 1, (a) GDPR in the following manner:

- Your name and your institution will be published on the List of Participants on the Indico event page.
- We will use your e-mail to contact you for organizational purposes regarding the [Application for Admission to the Graduate School CuKnow](#).
- Photos will be taken during [Application for Admission to the Graduate School CuKnow](#), including plenaries, workshops and social events. These may be uploaded on the event page and as part of promotional material. As a result, pictures showing your person may be uploaded as well.

According to Art. 7 par. 3 GDPR you have the right to withdraw your consent at any time with effect for the future. The withdrawal may also refer to parts of your consent. The consent is voluntary. There are no disadvantages if it is denied or withdrawn.

We delete all of the aforementioned data in relation to **Application for Admission to the Graduate School CuKnow**, if they are no longer required for the purposes for which they were collected and no statutory retention requirements apply. Your data will be kept for as long as necessary to carry out the event and there are statutory storage requirements. After expiry of the statutory retention periods (especially tax and commercial regulations) your data will be deleted unless you have expressly consented to any further use of the data.

### **Registration for Members of the Graduate School, Diary**

When you complete the form to register for **Members of the Graduate School, Diary** we process the following personal data:

#### **Personal Data**

- Title
- First Name
- Last Name
- Email Address
- Address
- Country
- Position
- Gender
- Citizenship

#### **Dissertation Project – Master Data**

- Title of the Dissertation Project
- Supervisor
- Mentor
- Doctoral Degree pursued
- Beginning of the Doctorate
- Institute

#### **Diary**

- Attended Events Roof (Type of event, Title, Date, If applicable: Grading)
- Attended Events Pillars (Type of event, Title, Date, If applicable: Grading)
- Attended Events Base (Type of event, Title, Date, If applicable: Grading)
- Other

We collect and store the data to identify you as a participant of the event, as a reference for your payment and to contact you in relation to the event.

The legal basis is Art. 6, par. 1, clause 1, (b) GDPR, as the data is needed to fulfil the contractual obligations.

In addition you can give the following information:

- Title
- Phone Number
- Tax ID

We collect and store this data to address you with your title, contact you via the phone in relation to the event and to identify your institution.

Since you give this information voluntarily, we process the data on basis of Art. 6, par. 1, clause 1, (a) GDPR. According to Art. 7 par. 3 GDPR you have the right to withdraw your consent at any time with effect for the future. The withdrawal may also refer to parts of your consent. The consent is voluntary. There are no disadvantages if it is denied or withdrawn.

We collect the following data that is necessary to enter the northern campus of the KIT for participation in the lunch event and the datacenter tour to comply with local regulations:

- **Place of Birth**
- **Country of Birth**
- **Date of Birth**

The legal basis is Art. 6, par. 1, clause 1, (b) GDPR, as the data is needed to fulfil the contractual obligations and comply with local regulations on entering the northern campus of the KIT.

If you have set the respective checkmarks in the form, we process your data on basis of your consent according to Art. 6, par. 1, clause 1, (a) GDPR in the following manner:

- Your name and your institution will be published on the List of Participants on the Indico event page.
- We will use your e-mail to contact you for organizational purposes regarding the **Members of the Graduate School, Diary**.
- Photos will be taken during **Members of the Graduate School, Diary**, including plenaries, workshops and social events. These may be uploaded on the event page and as part of promotional material. As a result, pictures showing your person may be uploaded as well.

According to Art. 7 par. 3 GDPR you have the right to withdraw your consent at any time with effect for the future. The withdrawal may also refer to parts of your consent. The consent is voluntary. There are no disadvantages if it is denied or withdrawn.

We delete all of the aforementioned data in relation to **Members of the Graduate School, Diary**, if they are no longer required for the purposes for which they were collected and no statutory retention requirements apply. Your data will be kept for as long as necessary to carry out the event and there are statutory storage requirements. After expiry of the statutory retention periods (especially tax and commercial regulations) your data will be deleted unless you have expressly consented to any further use of the data.

## **SSL Encryption**

For reasons of security and for the protection of the transmission of confidential contents, such as inquiries sent to us as website operator, this website uses SSL encryption. In case of an encrypted connection, the address line of the browser changes from http:// to https:// and the lock symbol is indicated in your browser line.

When SSL encryption is activated, third parties cannot read the data you transmit to us as a rule.

## **Your Rights**

As far as your personal data stored by us are concerned, you have the following rights:

- Right of access
- Right to rectification or erasure
- Right to restriction of processing
- Right to object to data processing
- Right to data portability

(2) In addition, you have the right to complain about the processing of your personal data by us with a supervisory authority.

(3) In the case of manifestly unfounded or excessive requests, we can charge a reasonable fee. Otherwise, information will be provided free of charge (Article 12, par. 5 GDPR).

(4) In the case of reasonable doubts concerning the identity of the natural person asserting the above rights, we may request the provision of additional information necessary to confirm the identity of the data subject (Article 12, par. 6 GDPR).

## **Cookies**

In addition to the data mentioned above, cookies are stored on your personal computer when using our website. Cookies are small text files stored in your computer system by the browser used by

you, through which we (the server of our website) obtain certain information. Cookies cannot execute any programs or transmit viruses to your computer. They serve to make internet offers more user-friendly, more effective, and quicker. It is distinguished between session cookies (transient cookies) and permanent (persistent) cookies.

Transient cookies are deleted automatically when you close the browser. They include in particular the session cookies. These store a so-called session ID, through which queries of your browser can be allocated to the joint session. They allow us to identify your computer when you return to our website. Session cookies are deleted when you log out or close the browser.

We use session cookies exclusively. We do not use any persistent cookies or flash cookies.

You can set your browser such that you will be informed about the setting of cookies and you can permit cookies in individual cases only, exclude the acceptance of cookies in certain cases or in general, and activate automatic deletion of cookies when closing your browser. When deactivating cookies, functionality of this website may be limited.